



MioCare Group

[Oldham Care Services Ltd: Oldham Care and Support Ltd: Oldham Care and Support at Home Ltd]

Minutes of the Board of Directors' Meeting

11th July 2016

Commercial In Confidence

Present:	Board members Cllr Zahid Chauhan (Chair) Cllr Jenny Harrison (CllrJH) Cllr John F McCann (CllrJMc) Cllr Ginny Alexander (CllrGA) Karl Dean – Managing Director (KD) Mick Ord – Non Executive Board Member (MO)	In attendance Paul Whitehead - Director of Finance and Resources (PW) Diane Taylor – Associate Director LD &MH (DT) June Rainford – Associate Director OPS & COoH (JR) Valerie Perrins – Associate Director QPC (VP) Maggie Kufeldt – OMBC Exec Director acting as shareholder’s advisor to the Board Sarah Southern – Business Admin Manager (Minutes)
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No	Agenda Item	Action
1	Welcome, Introduction, attendees and apologies The Chair welcomed everyone to the meeting and introductions were made.	
2	Declaration of Interest CllrJMc is a member of the Unity Partnership – JVCo Board and Unity Partnership Ltd - Partnership Board	
3	In Confidence – Section There were no items of business discussed.	
4	Minutes of Last Meeting	

	The minutes of the last Board Meeting held on 9 th May 2016 were agreed as a true record.	
5	<p>Matters Arising and Previous Actions</p> <p>Chair went through the Action Log and it was updated accordingly.</p>	
6	<p>Project – Review of MioCare Group</p> <p>Lucia Stewart, Kier Consultant (LS) and Janice Fryer, V4 Services (JF) joined the meeting and introductions were made.</p> <p>A presentation on the initial findings of the review was given and it was explained that a full report will be issued in the coming weeks.</p> <p>A detailed discussion was held on the presentation and the findings of the review.</p>	
7	<p>MD Update</p> <p>KD gave an update on the following areas:</p> <ul style="list-style-type: none"> • SLT work plan and there remains a lot of activity for the second half of the year. • The Accountable Care Management Organisation (ACMO) is starting to develop • Currently recruiting for a Quality and Improvement Manager • MioCare held four staff events called ‘Getting in the Know’. • The staff survey, ‘Your View’, was launched at the staff events. <p>The Board noted that good progress was being made.</p>	
8	<p>Employment Initiative</p> <p>KD gave an overview of a proposal to run a 12 month employment initiative called ‘We Do Care’. It will support 2 specific groups of people into paid employment – young people and people with a disability. This will help the company deliver its social objectives as a Community Interest Company (CIC).</p> <p>Board were asked to approve the proposal and an investment of £16,380 from the MioCare Group’s reserves.</p> <p>The Chair stated that he recommended that the Board support this initiative.</p> <p>MK explained that she has strong links at a Greater Manchester level, in developing an employment initiative for the next generation of workers and MioCare would be a good fit to pilot this scheme.</p> <p>ClIrJMc asked if there would be any funding available under the pilot scheme.</p> <p>MK explained that a bid for funding is being made to Skills for Care and Health Education England and it is highly likely that these will be successful.</p>	

	<p>CllrJH stated that young people are an area of development and that offering them a career and a pathway is a good idea.</p> <p>AGREED: All board members present agreed to support the employment initiative and the required investment of £16,380.</p>	
9	<p>Payroll Options</p> <p>PW explained to members that Oldham Care and Support (OCS) were notified in May that they would not be transferring onto the Council's new A1 platform and therefore needed to explore alternative options for this provision. These will need to be in place for April 2017.</p> <p>Unity currently provide payroll via 2 platforms, one of which will be retained via the Selima platform. They have offered to transfer all payroll on to Selima however this would</p> <p>PW explained what the alternative payroll options are and these were discussed in more detail.</p> <p>ACTION: It was agreed that a further detailed report will be presented at September's board meeting where a decision will be required on which option should be progressed.</p>	
10	<p>Management Accounts Period 5</p> <p>PW gave an update on the management accounts as they stand at period 5.</p> <p>The performance across MioCare Group shows a positive variance of £93k with an overall surplus of £160k.</p> <p>Oldham Care and Support has to date made a surplus of £155k against a budget of £81k.</p> <p>MioCare Services has made a loss of £22k against a budget of a £30k loss.</p> <p>The management accounts for the year to date remain positive which is largely due to additional income.</p>	
11	<p>Risk Register</p> <p>PW explained that the risk register has been reviewed and several updates have been made since the last meeting in May.</p>	
12	<p>AOB</p> <p>PW informed members that a VAT inspection will be held on the 21st July 2016. Board will be kept updated on the inspection.</p>	

14	Date and Time of next meeting: Monday 12 th September 2016 , 9.30 – 11.30am at Ena Hughes Resource Centre, Failsworth	